ADDENDUM No. 1
April 02, 2020

RE: Concourse Improvements – Worthen Arena
Ball State University
BSU Project No. 2020 – 029.01 WR

FROM: Ball State University
Facilities Planning and Management
Showalter Building
3401 North Tillotson Avenue
Muncie, Indiana 47306

TO: Prospective Bidders

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents dated March 02, 2020 as noted below. Acknowledge receipt of this Addendum in the space provided on the Bid Form Supplements. Failure to do so may subject Bidder to disqualification.

This Addendum is issued in accordance with the provisions of the Instructions to Bidders (AIA A701, 1997 Ed.) and Supplementary Instructions to Bidders Documents of the Project Manual.

This Addendum was created to address the following:

CHANGES TO THE DRAWING

1. Sheet No. A101 – Demolition Floor Plan-Concourse Level
   a. Strike Demolition Plan Note No. 2. The Owner will be removing the surface applied graphic film and associated mastic from the existing columns and beams.

2. Sheet No. A103 – Demolition and Architectural Floor Plans-Lower Level
   a. Strike Demolition Plan Note No. 2. The Owner will be removing the surface applied graphic film and associated mastic from the existing columns.

ATTACHMENTS:

- Pre-Bid Information from the April 02, 2020 Pre-Bid meeting. Included in this Addendum for reference purposes only.

END OF ADDENDUM No. 1
Ball State University
Facilities Planning & Management
Pre-Bid Conference

AGENDA

Concourse Improvements – Worthen Arena
BSU Project No. 2020-029.01 WR
April 2, 2020

I. Project Team
   A. Owner’s Representative(s):
      Kelly Knable, Facilities Planning & Mgmt., 765-285-0585, email: kaknable@bsu.edu
      Ryan Koenker, Facilities Planning & Mgmt., 765-285-2821, email: rkoenker@bsu.edu
      David Post, Facilities Planning & Mgmt., 765-285-2820, email: dpost@bsu.edu
      June Sanders, Purchasing, 765-285-1548, email: jasanders3@bsu.edu

   A. Availability of Contract Documents.
   B. Interpretation of Contract Documents.
   C. Addenda.
   D. Substitutions.

III. Bidding Procedures.
   A. Bidding Date: April 10, 2020 @ 11:00 P.M. EDT
      Location: Purchasing Conference Room
                Service & Stores Building
                3401 N. Tillotson Avenue
                Muncie, Indiana 47306
   B. Bidding Form and Other Documents.
      1. Indiana Form 96 (Revised 2013).
         a. Fill out Part II., Section I. Experience Questionnaire
         b. Fill out Part II., Section II. Plan and Equipment Questionnaire.
         c. Attach Part II., Section III. Contractor’s Financial Statement.
         d. Fill out Part II., Section IV. Contractors Non – Collusion Affidavit
         e. Fill out Part II., Section V. Oath and Affirmation
      2. Bid Form Supplements, Document 00 43 00
         Appendix A.
            (1) Acknowledgment of Receipt of Addenda.
            (2) Project Completion
            (3) Liquidated Damages – after July 17, 2020. LD’s $2,000 per day.
            Appendix B. Alternatives, N/A
            Appendix C. Unit Prices, N/A
            Appendix D. Principal Subcontractors
            Appendix E. Supplementary General Construction Information
            Appendix F. Supplementary Mechanical Information, N/A
            Appendix G. Supplementary Electrical Information, N/A
            Appendix H. Supplementary Telecommunications Information, N/A
      3. Representations and Certifications, Document 00 45 00
         Appendix 1. Nondiscrimination Compliance Statement
         Appendix 2. Contractors Certification of Self Performance
         Appendix 3. Contractors Certification of Authorized Employment
         Appendix 4. Contractors Certification of Training Program Compliance
         Appendix 5. Drug Testing Plan
         Appendix 6. Contractors Certification of Pre-Qualification Compliance
         Appendix 7. Bidder’s Check List
      4. MBE/WBE/Veteran Participation Plan, Document 00 45 39
         MBE / WBE / Veteran Subcontractor Plan
         Documentation of Effort to Meet MBE / WBE / Veteran Participation
         MBE / WBE / Veteran Letter of Intent to Perform
6. Documents that must be submitted by the Awarded Contractor prior to mobilization.
   Section 00 61 00 – Bond Forms: AIA Document A312 - Performance Bond and Payment Bond
   Section 00 73 73 – Escrow Agreement: Owner will provide document after the award of the project.

IV. Scope of Project.
   A. Summary of Work.
   B. Project Schedule.
   C. Access to Project Area.
   D. Coordination with Other Projects.
   E. Coordination with Owner Occupancy.

V. Questions.

VI. Tour of Project Site.

End of Agenda
Project Title: Pre-Bid Meeting: Worthen Arena Concourse Improvements  
Date: April 2, 2020 @ 11:00 am

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